Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To: Charles Alcock, SAO Director

From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Associate Director

Subject: SI Research Associate recommendation for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I recommend that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ be appointed/reappointed as a Smithsonian Institution

Research Associate for a period of \_\_\_\_years beginning \_\_\_\_\_\_\_\_\_\_\_\_\_\_. As a (“*postdoctoral*

*researcher and staff member at SAO”* or “*SAO staff scientist”*) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has

worked closely with SAO staff and has contributed significantly to SAO’s scientific productivity.

\_\_\_\_\_\_\_\_\_ curriculum vitae and bibliography are attached, and a memorandum describing

\_\_\_\_\_\_\_\_\_\_\_ research plan is below.

Appointing \_\_\_\_\_\_\_\_\_\_\_ as a SI Research Associate will facilitate his/her research through a

continued close relationship with SAO and will benefit SAO by enhancing the ability of

Observatory scientists to work with a valued collaborator.

Research Plan

Approved:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit Director Date