

## CONEXIS Elite Visa® Benefit Card Flyer

### Key Benefits of Using the Elite Benefit Card

- Easy to use – just swipe and go!
- Works at most health care-related merchants where Visa is accepted
- Reduces your paperwork
- No more paying out of your pocket and waiting for a reimbursement payment

### Using Your Benefit Card

The Elite Benefit Card allows you to pay for qualified medical expenses at health care providers that have a health care-related merchant category code (such as doctors, dentists, vision care offices, hospitals, and other medical care providers). You can also use your card at grocery stores, discount stores, and pharmacies that utilize an Inventory Information Approval System (IIAS).

### Over-the-counter Items

Over-the-counter (OTC) medicines and drugs are not eligible for reimbursement under your health flexible spending account (FSA) unless prescribed by a doctor. Any claims you submit for reimbursement that includes OTC drug expenses must include a Request for Reimbursement Form along with one of the following:

- A written or electronic OTC prescription along with an itemized cash register receipt that includes the merchant name, name of the OTC medicine or drug, purchase date, and amount
- A printed pharmacy statement or receipt from a pharmacy that includes the patient's name, the Rx number, the date the prescription was filled, and the amount

In addition, your benefit card may be used to purchase OTC medicines only if you present the OTC prescription to a pharmacist who then dispenses the medicine in the same manner as a traditional prescription and an Rx number is assigned. You may use your benefit card to pay for prescriptions, insulin (including OTC insulin), and eligible OTC health care items (first aid kits, bandages, thermometers, etc.).

### When Receipts Are Not Necessary

- You purchase your eligible expenses at a grocery store, discount store, or pharmacy that is an IIAS merchant.
- The eligible expense matches a specific co-pay under your employer's medical, vision, or dental plan. The transaction will automatically be approved if the amount is up to five times the applicable co-pay amount.
- Recurring expenses will not result in a request for documentation if the expense equals the same amount, duration, and provider as a previously approved expense.
- In limited situations, your claim information may be provided through an electronic file from your health, dental or vision plan.



*The Elite Benefit Card makes it easy to participate in your employer's health FSA*

### Save Your Receipts

Per IRS rules, CONEXIS may be required to request itemized receipts to verify the eligibility of purchases made with the card. You must still save all receipts for purchases made with your card, even if you believe the transactions meet all the requirements.

### Keeping Up with Card Purchases

You will receive a benefit card activity statement each month that you have a new transaction, a recently resolved transaction, or an unresolved transaction that requires further action. To ensure timely notification, CONEXIS will email all card activity statements. Be sure that we have your correct email address by logging in to your online account at [mybenefits.conexis.com](http://mybenefits.conexis.com).

### Verifying Card Transactions

Your monthly card activity statement will include a summary of your card activity and a Return Form that you can use to verify your transactions requiring action. Simply follow the Return Form directions and submit the completed form with your supporting documentation by the date noted on the form.

**Online Tip:** Complete an interactive Return Form and upload supporting documentation through your online account. It's the quickest way to clear up an unresolved transaction.

**Important:** If you do not provide supporting documentation or repay the plan for the ineligible transaction by the card deactivation date on your Return Form, your card will be suspended. It's easy to pay back your plan by making an instant payment through your online CONEXIS account.

If your card is deactivated, any following non-card (paper) claims will be used to resolve the balance you owe. These claims will reduce the amount of your reimbursement by the balance due. Failure to clear all unresolved transactions may mean you pay more in taxes.